



**T.C.
DOKUZ EYLÜL UNIVERSITY
MARITIME FACULTY
MARITIME BUSINESS ADMINISTRATION
DEPARTMENT
DIPLOMA PROJECT**

**WRITE THE TITLE OF THE DIPLOMA
PROJECT (IN CAPITAL LETTERS 16
PT.)**

Name SURNAME (16 pt.)

**Supervisor
Title Name SURNAME in 16 Pt.**

Year

DECLARATION

I hereby declare that this diploma project titled “.....” has been written by myself by the academic rules and ethical conduct. I also declare that all materials in this study benefited from the mentioned resources in the reference list. I verify all these with my honour.

Date

Name SURNAME

ABSTRACT

Diploma Project Title

Name SURNAME (12 punto)

Write your abstract here.

Keywords: Each keyword starting with capital letter.

DIPLOMA PROJECT TITLE IN 12 PT.

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ABBREVIATIONS

API	Application Programming Interface
BERT	Bidirectional Encoder Representations from Transformers
BLEU	Bilingual Evaluation Understudy
CV	Curriculum Vitae
GPT	Generative Pre-trained Transformer
Li-Fi	Light Fidelity
SA	Sentiment Analysis
SEO	Search Engine Optimization
Wi-Fi	Wireless Fidelity

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INTRODUCTION

To Spelling Rules Users;

The diploma project writing rules, have been designed to ensure uniformity in the writing of undergraduate diploma projects submitted by students of Dokuz Eylül University Maritime Faculty Maritime Business Administration Department.

Adherence to the formal and spelling rules specified in this guide is crucial for the acceptance of the diploma projects submitted to diploma project supervisors. Studies prepared by students should strictly follow the spelling rules, and previous theses/projects should not be taken as an example in form.

CHAPTER ONE

SHAPE AND APPEARANCE

1.1. QUALITIES OF PAPER

The diploma project must be written on A4 (210 x 297 mm) size 1st pulp white paper.

1.2.TEXT ORGANISATION

The text should be written clearly during reproduction (photocopying, etc.), and there should be no erasures in the writing. One side of the page must be used. Printout of the thesis ‘laser printers’ should be utilised. The following criteria apply in writing:

Software: Word for Windows

Margins :

Top : 3 cm

Bottom : 3 cm

Left: 4 cm

Right: 2.5 cm

Character: Arial or Times New Roman

Punto: 11 points in Arial character,

Times New Roman font, 12 pt.

Line Spacing 1,5

Paragraph Spacing: There should be no space between paragraphs (first 0nk, then 0nk).

Paragraph Indentation: 1.25 cm

Paragraph Layout: Leaning on both sides

Page Number Bottom right corner (Footer: 1.25 cm)

Text Colour: Black

Long charts, quotations, and footnotes should be single-spaced. Indent paragraph beginnings by 1.25 cm and leave a space after each comma and period.

1.3.TITLING METHODS

A decimal system or letter system can be used as a titling method. Researchers may choose the appropriate title method that aligns with the nature of their work. Since the titles ‘Introduction’ and ‘Conclusion’ are not separate sections, they will not be numbered. All headings other than these should be numbered, and the section title and the sentence forming the first-degree subheading should be written in ‘CAPITAL LETTERS and BOLD’. From the second-degree sub-headings onwards, the headings should be written in ‘Bold and Capitalised Initials’. A blank line should exist between the sub-headings, heading, and text. There should be at least two complete lines after the subheadings at the bottom of the page, or the text should start from a new page. Provided that the CHAPTER HEADINGS of the study are written in the centre of the page, the headings of INTRODUCTION, CONCLUSION, REFERENCES and FIRST ORDER SUBHEADINGS should be written flush left, and all the headings after the first order should be written aligned 1.25 cm from the inside. However, the headings in the table of contents should be aligned 1 cm inside for each degree in the headings after the first degree, as shown in the examples below.

1.4. ABBREVIATIONS IN TEXT

If abbreviations are used in the text, the expression subject to the first abbreviation must be complete, and the abbreviation should be indicated in brackets.

1.5. REFERENCE PROCEDURES

Two different methods can be used: the footnote and in-text methods. Both citation methods are explained below with examples. Scientific research and writing on other subjects not specified in diploma project writing rules should be taken as a basis.

1.5.1. Footnote Method

Footnotes are numbered starting from ⁽¹⁾ for the whole text. The font size for footnotes should be 10 pt. for Times New Roman and 9 pt. for Arial, according to the typeface of the project. In this method, when an explanation of a subject is required, the reason can be given as a footnote at the bottom of the page. In this method, abbreviations such as a.g.e. (cited work) and a.g.m. (cited article) should not be used when the same source is mentioned for the second time. In addition, expressions such as and others, Volume, and Issue should be written clearly without abbreviations. When citing a source for the first time in the text, the footnote must include all relevant information about that source.

Example:¹

When the same source is cited for the second time, the author's surname and the work cited page number are written.

Example: Atay, p. 55.

When citing multiple works by the same author, include a keyword in brackets after the first citation year. For subsequent references, format as 'Author's Surname, Keyword, Page Number'.

Example:

Ziya Akıncı, Karayolu ile Milletlerarası Eşya Taşımacılığı ve CMR, Seçkin Publishing, Ankara, 1999, (CMR), p.190.

Ziya Akıncı, Foreign Complaint Based on the Convention on Jurisdiction in International Procedural Law, Seçkin Publishing, Ankara, 2002, (Foreign Complaints), p.72.

¹ M. Çınar Atay, **Tarih İçinde İzmir**, Yaşar Education and Culture Foundation Publication, İzmir, 1978, p. 51.

Suppose there is more than one author with the same surname when referring to the second author with the same surname for the first time. In that case, the source information is written as ‘Author's Name, Surname, Title of the Book, Number of Editions, Publisher, Place of Printing, Year, Page Number’. When referring to this work for the second time, the first letter of the author's first name. Surname and page Number’ must be given.

Example: ‘E. Yıldırım, p.101’ , ’ R. Yıldırım, p. 23’

When referring to a work with two authors, ‘First Author's Name and Surname and Second Author's Name, Surname, Title of the Book, Edition Number, Publishing House, Place of Publication, Year, Page Number’ is written.

Example:

Ergin Nomer and Cemal Şanlı, **States Private Law**, 16th Edition, Beta Press, Istanbul, 2008, 227.

When referring to a work with more than two authors in the text, all authors can be indicated optionally, or the name and surname of the first author can be written in full, and the expression ‘et al.’ can be added at the end. References are made as ‘First Author's Name, Surname and others, Title of the Book, Publisher, Place of Publication, Year, Page Number’. Subsequent references should be cited as ‘Surname of the Author and others, page number’. This rule does not apply to the bibliography; all author names must be written in the bibliography.

Durmuş Tezcan et al.,, **Human Rights Handbook**, Seçkin Publishing, Ankara, 2006, p. 10.

Example 2:

Tezcan et al, p. 11.

If more than one page is cited in a work, the following methods are applied:

- a) Several consecutive pages may be cited, in which case the page range is indicated with the abbreviation pp. abbreviation.

Example: Atay, p. 50-55.

b) Several pages in the same work may be cited separately.

Example: Atay, p. 51, 53, 56.

-If there is more than one edition of the book, the number of editions must be specified.

Example:

Halil Seyidoğlu, **Scientific Research and Writing Handbook**, 7th edition, Güzem Publications, Istanbul, 1997, p.159.

-References to a part of the proceedings, conference, congress, and symposium books are shown as follows:

Halil Sarıaslan, 'A Systematic Approach to Privatisation of SEEs', **Privatisation Symposium Book**, Dokuz Eylül University İ.İ.B.F. Department of Finance and Celal Bayar University İ.İ.B.F., Manisa, 28-29.04.1994, p.186.

- If the author's name of the cited work is not specified, it is noted as 'Title of the Referenced Text, Name of the Book, Publisher, Place of Publication, Year, Page number'.

Example:

Language Learning in Europe, **European Journal**, December 1978, pp.15-16.

- If the author is an institution, the institution's name is written instead of the author's surname.

Example:

European Commission Turkey Representation Office, **EU Justice and Home Affairs Policy - Freedom, Security and Justice Area**, European Commission Turkey Representation Office Publications, Ankara, 2000, p.3.

- When referring to compiled (edited) publications, the term (Ed.) is used for the editor.

Example:

Mehmet Altan (Ed.), **Hukuk Devleti**, Akademi Publications, İstanbul, 2006, p.40.

When a chapter is utilised in a compilation (edited) book, a footnote is written as follows:

Example:

Ahmet Livaneli, 'Devlet ve Piyasa', **Hukuk Devleti**, (Ed. Mehmet Altan), Akademi Yayınları, İstanbul, 2006, p.40.

-In the case of referring to translated books, the translator is abbreviated as trans.

Example:

Walter Benjamin, **Pasajlar**, trans. Ahmet Cemal, Yapı Kredi Publications, İstanbul, 1995, p. 52.

-In case the original source cannot be reached, the quotations made are shown in the footnote as follows:

Example:

Ahmet Livaneli, **Hukuk Devleti**, Akademi Yayınları, İstanbul, 2003,(p.40 as cited in Mehmet Altan), **Piyasa ve Devlet**, Bilim Yayınları, İstanbul, 2006, p.99.

-For citations from unpublished theses, the thesis is a master's or doctoral dissertation that has not been published. (For published theses, cite references from the book.)

Example:

Vildan Saba Aktar, **Endogeneity of Money Supply in Turkey: An Econometric Application**, (Unpublished Master's Thesis), Dokuz Eylül University Institute of Social Sciences, İzmir, 2010, p.32.

-Citations from periodicals are made as follows:

Example:

Tunç Demirbilek, 'A Research on Labour Union Managers in terms of Leadership Types', **D.E.U. Journal of Institute of Social Sciences**, Volume:5, Issue:1, 2003, p.25.

-For internet citations, the date of the internet citation should be given in brackets and at the end of the internet address. Author's Name and Surname, 'Title of the Cited Source', if available, Date of the Source, Access Address (Access date as day, month, year), and Page number, if available.

Example:

TÜSİAD, 'With the EU Commission's Report, a Historical Stage in EU-Turkey Relations Has Been Recorded', **Press Bulletin**, 06.10.2004, [http://www.tusiad.org/internet.nsf/0ce54dd76703eef8c225669b0026d587/2ef1340e85d2053ec2256b22004abd42/\\$FILE/duyuruno104.pdf](http://www.tusiad.org/internet.nsf/0ce54dd76703eef8c225669b0026d587/2ef1340e85d2053ec2256b22004abd42/$FILE/duyuruno104.pdf), (30.08.2007), p.1.

-If cited from a newspaper published online, the author's name and surname, 'Name of the Article', Name of the Newspaper, Publication Date of the Newspaper, Access Address, (Access date in day.month.year).

Example:

Max Boot, 'The U.S. is unprepared for a major war. Can Pete Hegseth fix that?' **Washington Post**, 14.01.2025, https://www.washingtonpost.com/opinions/2025/01/13/pete-hegseth-defense-secretary-confirmation-hearing/?tid=hp_opinions_p001_f016

1.5.2. In-Text Method

In the in-text method, references are given in brackets. Citations are written in the font size used in the study text. When an explanation of a subject is required, a footnote can be given at the bottom of the page. In this method, after the quotation in the text, 'Surname of the Author, Year of Publication: Page Number' is given in brackets.

Example:

..... With its many subcultures and countercultures, today's societies constitute a pluralistic social structure (Eroğlu, 1996: 26).

-If the author is an institution, the institution's name is written instead of the author's surname.

Example: (European Commission Representation in Türkiye, 2000: 3)

- When referring to a work with two authors, 'First Author's Surname and Second Author's Surname, Year of Edition: Page Number' is indicated.

Example: (Nomer and Şanlı, 2008: 227).

- Optional when citing a work with more than two authors in the text 'Surname of the First Author and others, Edition Year Page Number' can also be abbreviated as.

Example:

.... In general, statistical analysis techniques serve two purposes. The first of these is detecting differences, and the other is the examination of relationships (Altunışık et al., 2001: 141)...

-If more than one source is referred to in the text, in brackets 'Surname of the Author of the First Work, Year of Publication: Page Number; Surname of the Author of the Second Work, Year of Publication: Page Number; Surname of the Author of the Third Work, Year of Publication: Page Number' is indicated. The surnames of the authors should be given in alphabetical order.

Example:

.....The success of economic integration depends on its static and dynamic efficiency (Güran, 1999: 41; Walther, 2002: 426)...

-If more than one work of the same author from the same year is used, a separate letter (a, b, c) for each job should be written next to the year of publication.

Example: (Gillespie, 1997a: 25) and (Gillespie, 1997b: 58)

-If there is more than one author with the same surname, the first name of the author's letters is also used. 'First Letter of the Author's Name. Surname, Year of publication: Page Number' should be given.

Example: (Yıldırım E., 2001: 101; Yıldırım R., 1999: 23).

-In case the original source cannot be found, the quotations made can be found in the footnote as follows is shown as such:

Example:

(If mentioned in the text) According to Livaneli (as cited in Altan, 2006: 40)

(If not mentioned in the text) (Livaneli as cited in Altan, 2006: 40)

1.6. PAGE NUMBERING

The typeface of the project and the typeface of the page numbers must be the same. All page numbers should be written in the lower right corner using the font size used in the text. While the outer cover page and the blank pages at the beginning and end of the volume are not numbered, the other pages are numbered sequentially. The inner cover page will be numbered but not written on the page. Starting with the Roman numeral 'ii', Declaration, Abstract, Table of Contents, Abbreviations, List of Tables, List of Figures and List of Appendices are numbered with lowercase Roman numerals. In the introduction section, the page number starts with 1; from here on, the other pages of the text are numbered in order (1, 2, 3, 4, ...). The page containing the APPENDIX or ANNEXES is not numbered. In the case of a single-page appendix, no page number is given. For appendices or annexes with more than one page, page numbers should be given as 'appendix p.2, appendix p.3' starting from 'appendix p.1', regardless of the appendix number, starting from the page where appendix 1 is located.

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Text Pages

Beginning with 1, SECTIONS, CONCLUSION, and REFERENCES are numbered.

APPENDICES

Page numbers are not given to pages with the word APPENDIX(s). Starting from the first page of Appendix 1, the pages are numbered as Appendix p.1, Appendix p.2,...

1.7.TABLES AND FIGURES

A ‘table’ lists numerical data used in the study section and its annexes. Care should be taken not to present the same or similar data in more than one table and not to tabulate data that can be summarised in one or two sentences. ‘Figure’ includes all visual materials, such as flowcharts, graphs, maps, photographs, drawings, etc., used in the study and its annexes. The List of Tables and Figures are placed after the ‘TABLE OF CONTENTS’ and before the ‘LIST OF APPENDICES’. In the List of Tables, numerical values that fit the definition of ‘Table’ above, and in the List of Figures, ‘flow charts’, ‘graphics’, ‘maps’, ‘photographs’ and ‘drawings’ within the definition of ‘Figure’ are sorted into subgroups and numbered (Figure 1, Figure 2, ...

etc.). The ' APPENDICES ' should include visual material, data, and references too long to be included in the text.

Tables: The table number and title are placed one space above the table. Table numbers are numbered starting from 1. The table word and number are written in bold. The source of the data used in the tables is indicated in the lower-left corner of the table. The first letter of each word is capitalised when writing the title and source of the table. References are cited using the citation method used throughout the project. The title and source of the table should be written one point smaller than the font size of the diploma project.

Example:

Table 1: Training Data and Parameter Properties of Models

Model	Date	Data	Parameter	Max Lag
GPT-1	Jun 2018	Kitaplar Korpusu (Books Corpus)	117 milyon	512
GPT-2	March 2019	8 milyon web sayfası içeren WebText veri kümesi	1,5 milyar	1024
GPT-3	April 2020	Common Crawl, WebText2, Books1, Books2, Wikipedia	175 milyar	4096
GPT-3.5	July 2022	GPT-3 veri setine benzer, kesin bilgi yok	175 milyar (yaklaşık)	4096
GPT-4	Oct 2023	İnternet verisi, lisanslı veri kaynakları, insan geri bildirimi (RLHF)	Kesin bilgi yok, ancak daha büyük	32,768
GPT-4 Turbo	Dec 2023	GPT-4 veri setine benzer, kesin bilgi yok	Kesin bilgi yok, ancak daha büyük	128 000
GPT-4o	May 2024	GPT-4 veri setine benzer, kesin bilgi yok	Kesin bilgi yok, ancak daha büyük	128 000

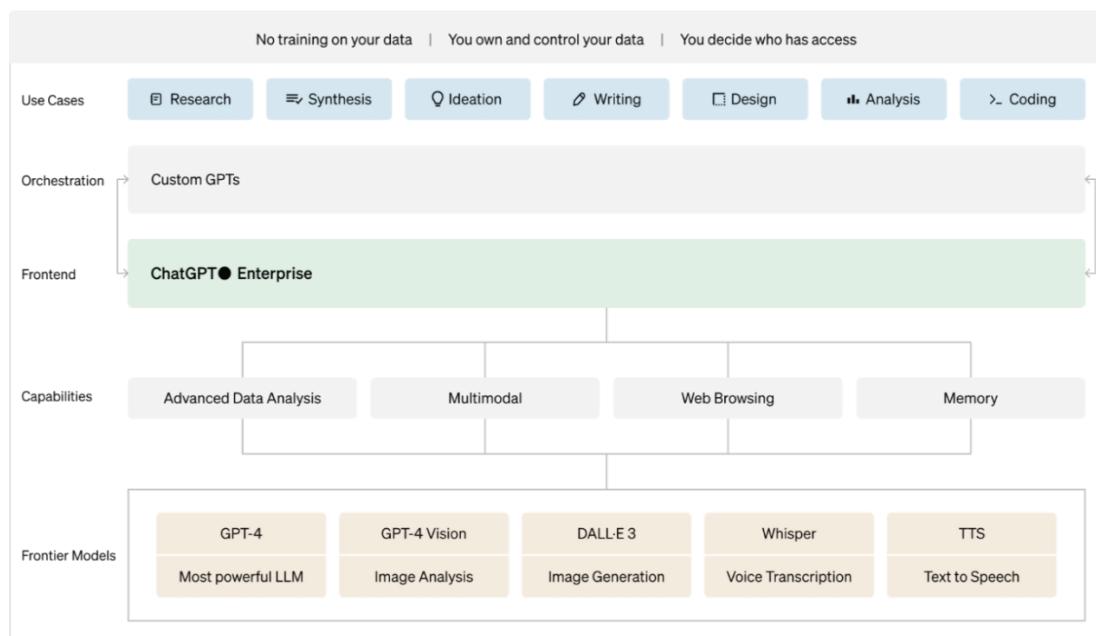
Source: AI Incident Database, <https://incidentdatabase.ai/>, (Accessed: October 2024)

The table text should be in Times New Roman font, 6 to 11 pt. and between 5 and 10 points for Arial character.

Figures: The figure number and title are placed one space above the figure. The source of the figure is indicated in the lower left corner. References are cited using the citation method used throughout the project. Figure numbers are given starting from 1. The figure name and number are written in bold. The figure name and source should be written one point smaller than the font size of the project.

Example:

Figure 1: ChatGPT Enterprise Structure and Components



Source: Aysan, 2023:137.

The vertical or horizontal positioning of the table or figure and the position of the page number should not create any change. In addition, the titles of tables and figures should be kept as short as possible.

CHAPTER TWO

ORGANISATION OF CONTENT

2.1. FRONT PAGES

The front pages consist of eleven sub-sections, examples of which are given in the appendices.

Dedication, acknowledgement and preface sections are not included in this diploma project.

2.1.1. Cover Page

The outer cover page: University, Faculty, Department name, the full and evident name of the research, the name and surname of the researcher, and the name and surname of the supervisors (the names and surnames of those who carry out the second project supervision duty are also prefixed as ‘2nd Supervisor’). The place and date of the research (in years) and the place and date of the study (in years). All information must be written in English.

2.1.2. Inner Cover Page

The Inner Cover Page is printed on A4 paper as the outer cover (APPENDIX 1, APPENDIX 2, and APPENDIX 3).

2.1.4. Declaration

The text of the declaration is shown on page 'ii'.

2.1.5. Abstract

The abstract briefly includes the research question, method, results and thoughts. The abstract should not exceed 250 words. The entire abstract should be written in bold.

2.1.6. Contents

The table of contents must be prepared as shown on pages iv and vi.

2.1.7. Abbreviations

Abbreviations must be prepared as on page vii.

2.1.8. List of Tables

The list of tables must be prepared as on page viii.

2.1.9. List of Figures

The list of figures must be prepared as on page ix.

2.1.10. Appendices

The list of appendices must be prepared as on page x.

2.2. TEXT

2.2.1. Introduction

The introduction title is placed on the first line of the page. The text starts one space below the title. The introduction is not a separate section; no numbering will be done. If subheadings such as the purpose and method of the study in the introduction are desired, lowercase a, b... subheadings can be made. Sections will start after the Introduction.

2.2.2. Text (Main Body)

The diploma project text, chapters, and sub-chapters are defined in the table of contents and all tables, figures, and footnotes. How do you give references and footnotes in the text format under the heading '1.5 Citation Procedures', tables and figures under the heading '1.7. Tables and Figures (Visual Material)' in detail.

The theoretical section is included first in the sub-sections of the main part. Thus, the research's theoretical framework is drawn. This section may also be a history. If the application is used in the study, the application section is included after the theoretical section.

2.2.3. Conclusion

In the conclusion section, which is expected to be around 5 to 10 pages, the research process The conclusions reached with the findings obtained are explained, and recommendations are developed. The conclusion is presented in a separate is not section; the title 'CONCLUSION' is not numbered separately.

2.3. BIBLIOGRAPHY AND APPENDIX

2.3.1. Bibliography

Researchers who use other sources and studies on the subject by direct quotation or citation should include the list of these sources under the heading 'REFERENCES'. A blank line should be left in the reference intervals. Depending on the citation method chosen, the sources' information is written by adhering to the two methods below. When giving source information, the surname and first name of the author are replaced. In multi-authored sources, only the surname and first name of the first author are replaced; the names and surnames of the other authors are written in full.

If desired, sub-divisions such as books and articles can be made in the bibliography. Those who use the footnote method in citations should use the classical method in the bibliography, and those who use the in-text method should use the current method in the bibliography. **Alphabetical order should be used in both methods.** In addition, the references should not be indented, and one line space should be left between the references.

For sources used in alphabets other than the Latin alphabet, e.g. Russian, Japanese, Chinese, Arabic, etc., firstly, the original version of the source should be written according to the rules of the classical method or the current method used in the project. Then, the translation of the source in the language in which the project is written should be written in parentheses according to the rules of the method used.

Conjunctions and abbreviations such as and, pp., Volume, Issue/No used in the bibliography should be written in English, regardless of the language of the source. The same rule applies to the footnote method in the text.

-Example of a Turkish article for a thesis in English:

Acar Balaylar, Nilgün. 'Merkez Bankası Dijital Parası ve Para Politikasının Etkinliği', **Doğuş Üniversitesi Dergisi**, Vol. 24, No.,1, 2023, pp.199-216.

Classical Method: In this method, the source list is prepared as follows:

-For a single-author book;

Strzalecki, Tomasz. **Stochastic Choice Theory**, Cambridge University Press, Cambridge, 2025.

-For a multi-author book;

Menzie Chinn and Douglas Irwin. **International Finance**, Cambridge University Press, Cambridge, 2025.

McEnery, Tony, Isobelle Clarke and Gavin Brookes. **Learner Language, Discourse and Interaction**, Cambridge University Press, Cambridge, 2025.

-If the same author has more than one work of the same year, the name of the work is in the bibliography, no abbreviation is used, and the work's full title is written.

Gillespie, Richard. "Spanish Protagonismo and the Euro-Med Partnership Initiative", **The Euro-Mediterranean Partnership: Political and Economic Perspectives**, Ed. Richard Gillespie, Frank Cass Publishers, London, 1997, pp. 33-48.

Gillespie, Richard. "The Euro-Mediterranean Partnership Initiative", **The Euro Mediterranean Partnership: Political and Economic Perspectives**, Ed. Richard Gillespie, Frank Cass Publishers, London, 1997, pp.1-8.

-If there is a chapter in the book, the page range of the referenced source is indicated;

Baltas, Nickos. "The Economy of the European Union", **European Union Enlargement**, Palgrave Macmillan, New York, 2004, pp.146-157.

-The page range in the journal in which the article is published is indicated;

Lee, Daniel Y. "Purchasing Power Parity and Dynamic Error Correction Evidence from Asia Pacific Economies", **International Review of Economics and Finance**, Vol.:8, 1999, pp. 199–212.

-The page range of a source in the proceeding book is indicated;

Halil Sariaslan, 'A Systematic Approach to Privatisation of SEEs', **Privatisation Symposium Book**, Dokuz Eylül University İ.İ.B.F. Department of Finance and Celal Bayar University İ.İ.B.F., Manisa, 28-29.04.1994, p.186.

-Display for dissertations;

Çolakoğlu, Ülker. **In Manager-Managed Relations of Accommodation Organisations Communication Strategies**, (Unpublished PhD Thesis), Dokuz Eylül University Institute of Social Sciences, Izmir, 1997.

-For internet citations, the date of the internet citation should be given in brackets and at the end of the internet address. Author Surname, Name. 'Title of the Cited Source', Date of the Source, if any, Access address, (Date of Access).

TUSIAD, 'With the EU Commission's Report, a Historical Stage in EU-Turkey Relations Has Been Recorded', **Press Bulletin**, 06.10.2004, [http://www.tusiad.org/internet.nsf/0ce54dd76703eef8c225669b0026d587/2ef1340e85d2053ec2256b22004abd42/\\$FILE/duyuruno104.pdf](http://www.tusiad.org/internet.nsf/0ce54dd76703eef8c225669b0026d587/2ef1340e85d2053ec2256b22004abd42/$FILE/duyuruno104.pdf), (30.08.2007), p.1.

-For translated books;

Benjamin, Walter, **Pasajlar**, trans. Ahmet Cemal, Yapı Kredi Publications, Istanbul, 1995.

Actual Method: According to the current method, the source list is as follows is prepared:

For the book; Surname of the Author, first letter of his/her name, Surname of the Second Author, first letter of his/her name. and the surname of the third author, first letter of his/her name (year of publication). Title of the Work. Place of Publication: Publisher.

Hoffmann, J. (2025). *Modernism, Aesthetics and Anthropology*. Cambridge: Cambridge University Press.

Krotoszynski, Jr., R. J., Koltay, A., & Garden, C. (2025). *Disinformation, Misinformation, and Democracy: Legal Approaches in Comparative Context*. Cambridge: Cambridge University Press.

-For the article; Author's surname, first letter of his/her name, Second author's surname, first letter of his/her name and Third Author's Surname, First Letter of First Name (Year of Publication). Name of the Article. Name of the Journal. Volume (Issue): Page Range.

Mihaljek, D., (2014). Domestic Bank Intermediation in Emerging Market Economies During The 2008-09 Crisis. *Financial Theory and Practice*, 38(4), pp. 381-404.

Bulut, A. E., Acar Balaylar, N., & Karimli, T. (2024). How does ownership structure affect the profitability of Turkish banks? A comparative analysis of determinants. *Public Sector Economics*, 48(3), pp. 337-361.

-In the case of a chapter in a book, 'Surname of the Author, first letter of his/her name, Surname of the Second Author, first letter of his/her name, and Surname of the Third Author, first letter of his/her name (Year of Publication). Title of the Chapter. Title of the Book (pp. Page Range). Place of Publication: Publisher.

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2.3.2. Appendices

Supplementary visual materials, data and quotations too long to be included in the text may be included in the appendices. This section should be separated from the other sections by a page with the word 'APPENDICES' (APPENDICES in English theses) written in bold in 20 pt. in the geometric centre of the page. If there is only one appendix, 'APPENDIX' should be written instead of 'APPENDICES'. This page should not be given a page number. Other appendices to be presented by the researcher can be numbered as APPENDIX 1, APPENDIX 2, APPENDIX 3. On the page where the appendix is located, after the appendix number and title are written left justified, two blank lines should be left and the text, table or figure should be started.

In case of a single-page appendix, no page number is given. For appendices or annexes with more than one page, page numbers should be given as ‘appendix p.2, appendix p.3’ starting from ‘appendix p.1’, regardless of the appendix number, starting from the page where Appendix 1 is located. Page numbers are not written in the APPENDIX/ADDENDICES heading in the section of the Table of Contents.

2.4. PLAGIARISM

Plagiarism is not acceptable in the writing of diploma projects. Plagiarism is defined as ‘the deliberate copying or translation of an idea, invention, research results or research products of another person, or even all or part of a book, without citing the source, and presenting it as the author's own production. Plagiarism falls within the scope of unethical behaviour in science and is considered a serious academic crime.

The author uses the ideas of others in his/her own words and with reference to the work he/she has used by being found. They can also transfer the ideas of others through verbatim transmission. may be used. In such transfers, the text in question shall be used without any change is taken as it is. In verbatim quotations, quotations up to four lines are enclosed in quotation marks and placed in the text. If the author of the text used has his own if the verbatim quotation from the original sentences exceeds four lines, from the right and left 1 cm indented, single-spaced, in italic letters, one centimetre smaller than the font size of the diploma project. It is written as a separate text in small font size.

Example:

A scientific research is the work of a scientist or research group based on his own original observations or on the accumulated knowledge of other researchers to arrive at an original thought on a subject by using his/her knowledge requires. This idea is developed into an original hypothesis. It is decided to conduct research with this design.²

² Turkish Academy of Sciences, **Ethics and Problems in Scientific Research**, TÜBA Publications, Ankara, 2002, p. 39.

While conducting scientific research, the method of compiling the ideas and works of others should not be used. The researcher should form his/her own ideas and interpretations based on the information and data collected and transfer them to his/her work. In addition, it is reasonable to write the relevant part of the research based on a single source, even if it is modified or quoted verbatim. not seen. In this respect, attention should be paid to resource diversity.

APPENDICES